**Louisiana State Board of Private Investigator Examiners**

**June 02, 2020 - Board Meeting Minutes**

**Call to Order**

The meeting was called to order by Jonathan Mitchell, on Tuesday, January 21, 2020, at 9:15 a.m., at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Jonathan Mitchell, Marcal Poullard, Tim Asmussen, Kennith Landry, and Executive Director, Pat Englade

Absent: Lance Wallace, Annette Kovac and Paul Dugas

Finding a quorum present, the regular order of business began.

Mr. Mitchell led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Asmussen made a motion to approve the minutes of the January 21, 2020 board meeting. The motion was seconded by Mr. Landry and passed unanimously.

**Public Comments**

Mr. Mitchell opened the floor for public comments. There were no public comments.

**Approval of New Agency Applications**

**Motion:** Mr. Poullard made a motion to approve the agency application of **Brian** **Andrews**. The motion was seconded by Mr. Mitchell. Mr. Andrews was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Poullard made a motion to approve the agency application of **Allen Keith Blackman**. The motion was seconded by Mr. Mitchell. Mr. Blackman was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Landry made a motion to approve the agency application of **Patrick Fontenot**. The motion was seconded by Mr. Mitchell. Mr. Fontenot was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Poullard made a motion to approve the agency application of **Keith Pettit**. The motion was seconded by Mr. Landry. Mr. Pettit was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Asmussen made a motion to approve the agency application of **Cathy Ross**. The motion was seconded by Mr. Mitchell. Ms. Ross was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – no. The motion did not pass.

**Motion:** Mr. Poullard made a motion to approve the agency application of **Rainly Schoubroek**. The motion was seconded by Mr. Mitchell. Mr. Schoubroek was present. **Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Motion:** Mr. Poullard made a motion to approve the agency application of **Renia Taylor**. The motion was seconded by Mr. Landry. Ms. Taylor was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Mitchell – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed.

**Approval of Apprentice List**

**Motion:** Mr. Mitchell made a motion to approve the Apprentice applications starting with Ben Strider and ending with Tracey Moon. The motion was seconded by Mr. Landry and passed unanimously.

**Approval of Individual List**

**Motion:** Mr. Mitchell made a motion to approve the Individual applications starting with Monica Broussard and ending with Patrick Reardon. The motion was seconded by Mr. Landry and passed unanimously.

**Approval of Journeyman List**

**Motion:** Mr. Mitchell made a motion to approve the Journeyman applications starting with Jamie Pope and ending with Clayton Carr. The motion was seconded by Mr. Asmussen and passed unanimously.

**Financial Report**

**Motion:** Mr. Mitchell made a motion to approve the financial report which was read aloud by Mr. Asmussen. The motion was seconded by Mr. Poullard and passed unanimously.

**Monthly Budget Variance Report ending April 30, 2020**

**Motion:** Mr. Mitchell made a motion to approve the budget variance report ending April 30, 2020. The motion was seconded by Mr. Landry and passed unanimously.

**Investigatory Officer’s Report**

**Motion:** Mr. Mitchell made a motion to approve the investigatory report which was read aloud by Mr. Landry. The motion was seconded by Mr. Asmussen and passed unanimously.

**Approval of Del Hahn and Bigg’s Accounting Professional Contract**

**Motion:** Mr. Mitchell made a motion to renew the professional contracts for both Del Hahn and Bigg’s Accounting. The motion was seconded by Mr. Landry and passed unanimously.

**Approval of Employee Incentive**

**Motion:** Mr. Mitchell made a motion to approve the employee incentive. The motion was seconded by Mr. Poullard and passed unanimously.

**Adjournment**

**Motion:** Mr. Mitchell made a motion to adjourn the meeting. The motion was seconded by Mr. Landry. **Roll Call Vote:** Mr. Mitchell – yes, Mr. Poullard – yes, Mr. Asmussen – yes, and Mr. Landry – yes. The motion passed. The meeting adjourned at 10:41 a.m.